

RULES AND OPEN GOVERNMENT COMMITTEE

Meeting Report
August 27, 2008

PRESENT: Mayor Reed, Vice Mayor Cortese, Councilmember's Constant and Chirco

ABSENT:

STAFF: City Attorney Rick Doyle, City Clerk Lee Price, City Manager Debra Figone, Redevelopment Agency Assistant Director Gary Miskimon, Deputy City Manager Deanna Santana, Mayor Council Agenda Manager Alicia Bosco and Deputy City Clerk Nora Pimentel.

A. City Council

1. Review September 2, 2008 Final Agenda

None-Meeting Cancelled.

2. Review September 9, 2008 Draft Agenda

Action: The Committee approved the September 9, 2008 Draft Agenda with the following amendments:

- Councilmember Chirco's Travel to Long Beach, California. (Chirco)
- Councilmember Pyle's Travel to Chicago, Illinois. (Pyle)
- Councilmember William's travel to San Diego, California. (Williams)

B. Redevelopment Agency

1. Review September 2, 2008 Final Agenda

None-Meeting Cancelled.

2. Review September 9, 2008 Draft Agenda

Action: There were no items for the September 9, 2008 draft agenda, recommendation to cancel the September 9, 2008 meeting will follow at the September 3, 2008 Rules and Open Government Committee meeting.

C. Legislative Update

1. State

a. Sacramento Update (verbal report)

Director of Intergovernmental Relations Betsy Shotwell reported out on the current legislative activity in Sacramento as well as gave the status on some bills that the City has supported.

2. Federal

There were none.

D. Meeting Schedules

There were none.

E. The Public Record

Document Filed: (1) Memorandum from Lee Price, City Clerk dated August 22, 2008 transmitting the Public Record for the week of August 15 - 21, 2008.

Councilmember Chirco pulled item (c) letter from G.M. Harding and referred it to City Clerk Lee Price and Director of Parks, Recreation and Neighborhood Services Albert Balagso.

Action: The Committee noted and filed the Public Record with the exception of item (c) and requested that the City Clerk return in three weeks with an update.

F. Appointments to Boards, Commissions and Committees

There were none.

G. Rules Committee Reviews, Recommendations and Approvals

1. Downtown Commuter Bicycle Demonstration Project.

Document Filed: (1) Memorandum from Mayor Reed, Councilmember Liccardo and Councilmember Williams dated August 20, 2008 recommend referral to the Transportation and Environment Committee; with the objective of directing staff to apply for BEP funding from VTA that incorporates a proposal with elements outlined in the memo regarding Downtown Commuter Bicycle Demonstration Project. (2) Memorandum from Director of Department of Transportation Jim Helmer dated August 26, 2008 accepting proposal for the development of a Downtown Commuter Bicycle Demonstration Project and refer it to the Transportation and Environment Committee for consideration in early 2009 as part of the planned update to the Citywide Bicycle Master Plan.

Action: The Committee accepted staff's proposal for the development of a Downtown Commuter Bicycle Demonstration Project and refer it to the Transportation and Environment Committee in early 2009.

2. **Recommend to agendize for the September 9, 2008 Council meeting an amendment to Council Resolution 74312 regarding confidentiality notice.**
Document Filed: Memorandum from Mayor Reed dated August 14, 2008 regarding an amendment to Council Resolution 74312 be agendized for the September 9, 2008 Council Meeting.

Action: The Committee agreed to place this item on the September 9, 2008 Council meeting agenda.

H. Review of additions to Council Committee Agendas

1. Community and Economic Development (CED) Committee

- a. **Add an update on the Office of Cultural Affairs Grants Funding Program Strategic Review to the September 22, 2008 CED Committee agenda.**

Document Filed: Memorandum from Chief Development Officer Paul Krutko dated August 20, 2008 recommending to add an update on the Office of Cultural Affairs Grants Funding Program Strategic Review to the September 22, 2008 CED Committee agenda.

Action: The Committee approved the recommended update be added to the CED agenda for September 22, 2008.

2. **Neighborhood Services and Education Committee**
 3. **Transportation and Environment Committee**
 4. **Public Safety, Finance and Strategic Support Committee**
- There were none.

I. Open Government Initiatives

1. Reed Reforms

2. Sunshine Reform Task Force (SRTF)

Review of SRTF Phase II Report and Recommendations

- a. **SRTF Phase II Report and Recommendations**
- b. **Staff's Response to Phase II Report and Recommendations of the SRTF.**
- c. **SRTF Chair's Response to the Staff Report responding to Phase II Report and Recommendations of the SRTF.**

(Continued from August 20, 2008)

Documents Filed: 1) Memorandum from City Clerk Lee Price, dated August 21, 2008 referencing documents relating to the Sunshine Reform Task Force (SRTF) Phase II Report and Recommendations previously discussed at the August 13, 2008 Rules and Open Government Committee Meeting. (2) Powerpoint Presentations regarding the SRTF Phase II Recommendations in Brief: Ethics and Conduct and Technology.

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Discussion: The Committee discussed at length the Task Force recommendation that registered lobbyists be prohibited from lobbying for compensation a Councilmember to whom they helped get elected by working on their campaign. Judy Nadler, former member of the Task Force and member of the Subcommittee on Ethics and Conduct, provided insights on the recommendations.

Action: Staff was directed to return with modified language that would establish thresholds.

The Committee briefly considered recommendations related to public records. Director of Communications Tom Manheim and Public Records Manager Tom Norris presented information relating to records retention. Committee questions followed. Staff agreed to come back with additional information related to records retention schedules for the Mayor and Council Offices.

Committee discussion ensued regarding email retention. Department Director of Information Technology Vijay Sammeta responded to questions. Mayor Reed asked staff to return with the Task Forces perspective on the recommendations outlined in the Phase II Report relative to retention of email.

3. Significant Public Records Act Requests

4. Council Policy Manual Update


There were none.

J. Open Forum

None.

K. Adjournment

The meeting adjourned at 4:05 p.m.



Mayor Chuck Reed

Rules and Open Government Committee